

## ST. JOSEPH'S SCHOOL COUNCIL

Agenda

Tuesday, October 26, 2021

6:30 PM

**In attendance:** K. Pollard, S. Wauthy, J. Ge, A. Valiquette, T. Evangelou, Father Alfie, A. Menzies, E. Dalla Torre, C. Hogg

**Absent:** P. Card, M. Les, & B. Barco

1. Presentation: Steven McLeish (visual presentation)
2. Opening Prayer - Father Alfie
3. Approval of Agenda – A. Menzies, J. Ge moved and seconded
4. Approval of Minutes from September 14, 2021 – T. Evangelou, C. Hogg moved and seconded
5. Correspondence - none
6. Father Alfredo Monacelli Report
  - i) Masses are going well and well attended
  - ii) Diocesan Appeal- Reach out to school community. Goal is high this year. Newsletter Invitation to families. Erica will request appeal envelopes for the office. Discussion re: on-line option for donation through the diocesan web page. Tax receipt provided for donations made to appeal.
7. Victoria Tri-Council- None. Wait to see if St. Andrew's initiates a meeting.
8. Administrators Activity Report
  - i) Review of planning documents for teachers at St. Joseph's. Documents are well laid out. Teachers shared templates for teaching plan documents.

### 9. Committee Reports

- i) PAG Liaison – Stephen Wauthy
  - i. Stephen needing support connecting with PAG- Charles will provide contact and support Stephen.
  - ii. PAG meetings: Nov. 23, Dec. 14, Jan. 25, Feb. 27, March 15, April 19, May 17, & June 21, 2022
  - iii. Explore a joint meeting with PAG for 2021.
  - iv. PAG exploring GAGA box; bike rack; and offering hot lunch lunches.
- ii) Finance – Charles Hogg
  - i. Discussed finances and budget with Mr. Pollard.
  - ii. No report due to personal information of salaries; & salary grids.
  - iii. First budget in but Charles and Mr. Pollard have not discussed.
  - iv. Building proposal- Mr. Pollard to speak to Interim Budget which is awaiting approval
  - v. Discussed that as a group we are to be informed on the budget, but we do not set or create the budget.

iii) Buildings and Grounds – Allison Menzies (report submitted)

- i. Urinals, floors, and wall quote in questions. Mr. Pollard check in with P. Card and the urinals have been dealt with.
- ii. Water Tank – 10 years old and needs replacement. Discuss later in new business.

iv) Marketing and Uniforms – Teresa Evangelou

- i. Collecting uniforms
- ii. Used uniform sale on October 28, 2021
- iii. Next uniform sale will be in 2022
- iv. Timberwolves sweatshirts are being organized. Teresa to explore who is organizing the order.

v) Parish Liaison- Joachim Ge (none)

vi) Secretary – Monique Les (none)

vii) Chair – Erika Dalla Torre

- i. Interview of two candidates for teaching replacement. One candidate to replace Jenn and the other a good candidate for future coverage needs.

## 10. New Business

- Replacement of water tank. Allison shared quotes. Members decided to disregard the highest and lowest quote and go with the midpoint point.
- Decision to contact Archie Johnson Plumbing for water tank. Note: Quote was for 45 days and done in June. If quote not honored, then second choice is Home Wise Plumbing for the 120 US gallon electric Pro Series water tank. J. Ge motion for Archie Plumbing for water tank. All in favor.
- Acacia- Plans made at no cost. Pro Bono work. Cost of plans around 30,000
- Quotes for outdoor project may cost 60,000 if we do not go with Acacia. Discussed that we may get other quotes for work and need to pay for outdoor project plans.
- Procurement policy and obligations. Family plays an integral part of in our faith community.
- Discussion around how much has the proposal covered to date. How much work left to do on the invoice that is covered by the funds from the proposal. Mr. Pollard unsure
- Questions arouse around the projected plan and work to date. 1) Do we like the plan; 2) Approve the plan? 3) How much has been done or is covered by the proposal funds; 4) Can we get other quotes in the future for the presented plan?  
**Action:** Receive clarity on where we are in the project. What are the phases of the plan over the next few years? Discuss at the next meeting.
- Parking survey results presented. Less frustration was experienced since start up. Question with regards to changing start times may be explored in the Spring.  
Action: Motion made to share with families that council reviewed the survey results. Due to decreased frustration experienced we would like to continue with current start time till the end of the year. J Gee motions the action. All in favor.
- Survey of members to have next meeting face to face or on Zoom. All in favor for Zoom meeting.
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**Next meeting: Tuesday November 30, 2021 @630pm**

*Meeting adjourned at 840 pm*